

Roundwood School

School Travel Plan

Introduction

School Details	
Name of school*	Roundwood School
Name of STP Champion*	
DfE Number*	2038
Telephone Number*	01280 813066
Twitter*	@
E-mail address*	CCoggins@Roundwood.bucks.sch.uk
Address*	Church Street, Gawcott, Buckingham, MK18 4HY
Website*	www.roundwoodbucks.co.uk
Type of School*	Primary
Key Stage(s)*	Early Years/Foundation,Key Stage 1,Key Stage 2
Head Teacher*	Leigh Handley

Pupil and Staff Information	
Age Range of Pupils*	4-11
Number of Pupils* including Nursery	172
Full Time Staff*	15
Part Time Staff	4
Where our pupils travel from	The school covers a large rural catchment and is on two sites juniors and infants which are based in the villages of Gawcott and Tingewick. The school site at Gawcott was built in 1971 at the top of Church Street which is a dead end street. It adjoins only one residential property to the east-side with most of its perimeter surrounded by open fields. To the north and running west of the school is a public footpath and bridleway. The staff car park is at the front of the building. Relative to the rest of the village, it lays on the south central side. (Appendix: 2a) The Tingewick school was built in 1874 on Main Street in the village. The frontage has a public play area before the pavement and road; to the West a pub car park. On the other side of this car park is the Village Hall car park which is also the vehicular entrance to the school staff car park. The large school field at the back is bounded by private properties on all 3 sides. The school is situated in the middle of the village. (Appendix: 2b) Both sites have a large catchment area which includes the following villages:. Gawcott. Buckingham, Preston Bissett, Hillesden, Barton Hartshorne, Tingewick, Chetwode, Westbury and Turweston. There is currently new housing being built in Gawcott (36 dwellings) and in Westbury (24 dwellings). By 2012/2013,with further new housing being planned, it is anticipated that the school will be over-subscribed. The school continues to enlarge with Year 6 provision from 2010 in the Gawcott site and improvements to classrooms and other facilities at Tingewick.

	Opening times	Closing times
School Site*		
Pupils Official Times*	09:00:00	15:15:00
Breakfast Clubs (if applicable)	07:30:00	08:45:00
After School Clubs (if applicable)	15:15:00	18:00:00
Other timings e.g. Nursery timings	n/a	

Working Group & STP Summary

Name	Role
Claire Coggins	Teacher

Pupils (JRSOs) x4	Pupil
Eileen Irvine	School Office
Tracey Creed	Governor
School Council x 8	Pupil
sports' Council	Pupil

Working Group Actions

The working group meets weekly and is primarily made up of the JRSOs and Claire Coggins (teacher). However, when necessary, the JRSOs have included the school's headteacher and the governor with responsibility for the travel plan. There are mainly been 3 JRSOs, and we met alongside the school council, and the children support each other on projects when necessary. Minutes are always kept and these are shared with senior leaders, classes and teachers. The JRSOs recently appointed their successors and therefore there are currently 7 working together. The main aim of the group this year to to create more activities across the school to promote safer and healthier ways to travel to school.

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	10
	Visitors parking spaces*	2
	Disabled parking spaces*	1
	Covered Sheffield Stands*	0
	Sheffield Stands*	0
Cycle Parking*	Cycle Pod / Mini Pod*	2
	Other Cycle Spaces*	2
	Total Pupil Cycle Spaces*	0
	Total Staff Cycle Spaces*	2
Scooter Parking*	Scooter Parking Spaces*	10
Storage Lockers*	Storage lockers for cycling paraphenalia*	120
Shower Facilities*	Showers available*	0
Coach Parking*	Facilities for coaches to park*	0
Details of coach parking facilities	Coaches drop off and pick up on Main Street where there is a designated bus stop. Children are supervised to and from the coach stop by staff.	

Transportation Links	
Buses*	There are village buses but do not coincide with opening and closing times of school. Lots of changes of buses would be involved to travel to school. Many children use the county provided buses to travel to and from school. The local bus service (132) stops on Main Street but does go via Tingewick and Buckingham.
Rail*	There are nearby train stations in Bicester 10 miles and Milton Keynes 12 miles. Both of these train stations have links to major cities such as London and Birmingham.
Roads*	We have a nearby ring road and feeder road from it into the 2 villages. However, the roads through the two villages are narrowed due to parked cars on either side of the road. Lots of properties are cottages and do not have off-road parking. There is no path between the two villages. The roads are not of a good standard with lots of pot-holes and poor drainage.
Walking Routes*	Children who live in the villages can walk to school. There are no paedestrian crossings in either villages. There is no path along Church Street which is the main road access to the Gawcott site. The majority of children therefore access the school via the path that runs adjacent to the church opposite.
Cycling Routes*	A few children cycle to school although this is increasing, and is more popular once the Year 5 have done their bikeability, and in the Summer. There are no specific cycle routes as such. Many parents will only allow the children to cycle if an adult can accompany them. There is no cycle path between Tingewick and Gawcott.

Other Information

Roundwood is a Primary School within Bucks LEA funding control. It is based across 2 sites: Foundation and Key Stage 1 provision at Tingewick and Key Stage 2 at Gawcott. Children are able to start school, in the Foundation Stage Class, the term after their 4th birthday and can stay at the school until they are 11, when they transfer either to The Royal Latin School, Buckingham or The Buckingham School. There are currently 103 pupils on role in Gawcott and 75 on role in Tingewick. There are 5 teachers, 4 classroom assistants, 4 lunchtime assistants, 2 Bursar/Admin officer and 1 caretaker/cleaner at Gawcott and 3 teachers, 5 classroom assistants, 4 lunchtime assistants, 1 admin officer and 1 caretaker/cleaner at Tingewick. One Head teacher moves between sites at all times of the school day. One Acting-Deputy is based on the both sites. The school day at Tingewick lasts from 8.45am – 3.00pm. The school day at Gawcott is from 9.00am – 3.15pm. There is after school provision in the form of After-school clubs which occur on 4 days and run until 4.00-4:30pm. There is extended provision at the beginning of the day in the form of a Breakfast Club. This is held at the Tingewick site (7.30am to 8.45am). KS2 children who attend the breakfast club are transferred by minibus to the Gawcott site at 8.30am. Roundwood has a minibus which allows pupils to change site for various purposes at different times of day depending on the activities, and is also used for local visits and trips. Visitors are able to park within the school staff car parks but sometimes they are full. The school is considering other alternatives but there is a serious lack of space at both sites. Pre-school staff use the school car park at Tingewick which is part of the overcrowding problem at that site and at Gawcott the car park can only accommodate 5 cars at most sensibly. This means that at both sites cars have to be left on the roadside. In the last few years it has become clear that more children are being driven to school. It is our intention that this School Travel Plan will assist in improving conditions so that all children will have the opportunity to travel to and from the school safely and to highlight and encourage the use of safer routes to school. Unfortunately, current County travel policy has certain inequalities. At times, coaches with adult seat belts have been sent to pick up children as young as 5. Legally, they are able to do so. Morally and for safety reasons, we are greatly concerned. The working group are in negotiation with Amey transport, County and the bus company to address this matter.

STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the ‘Consultation Initiatives’ in your Action Plan.

Name of road (main gate)	Church street	
Name of other roads surrounding the school	Main Street	
Date of assessment	30/09/2019	
What is the speed limit of the road outside the main gate?	30mph	
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph	
How many of the following crossings are present?	Pelican Crossing	0
	Puffin Crossing	0
	Toucan Crossing	0
	Zebra Crossing	0
	School Crossing Patrol	0
	Traffic Island	0

Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)
No

Are there railings present outside or near the main gate? (If yes, please provide details)
Yes
Only at the Tingewick site. There are none at the Gawcott site.

Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)
Yes
At the Gawcott site there is a narrow path which pedestrians use but can be congested for people with cycles. Therefore cyclists often use the main vehicular entrance which is not ideal as bushes from the neighbouring house obscure access.

Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)
No

Are there any dedicated cycle lanes leading to the school?
No

What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)
Average

Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.
Public bus stop outside Tingewick site. School site is accessed through the village car park, which is used by residents. Gawcott site is at the top of a narrow residential road, with limited turning area. Residential cars park along one side of this road. Parents are encouraged to park at the bottom of the hill, on the main street.

Surveys, Modal Shift & Targets

Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Bus	School Bus	Park & Stride	Train/Tube	Car Share	Car	Scooting	Absent Pupils	Total
2020/2021	Number	49.00	6.00	0.00	52.00	40.00	0.00	0.00	21.00	12.00		180.00
	%	27.22	3.33	0	28.89	22.22	0	0	11.67	6.67	0	
2019/2020	Number	45.00	4.50	31.00	23.00	97.00	0.00	2.00	25.00	15.00	0	242.50
	%	18.56	1.86	12.78	9.48	40	0	0.82	10.31	6.19	0	
2016/2017	Number	50.00	7.00	0.00	69.00	0.00	0.00	0.00	36.00	8.00		170.00
	%	29.41	4.12	0	40.59	0	0	0	21.18	4.71	0	
2015/2016	Number	38.00	1.00	0.00	54.00	6.00	0.00	5.00	54.00	2.00		160.00
	%	23.75	0.63	0	33.75	3.75	0	3.13	33.75	1.25	0	

Targets

Type	Mode of Travel	This Year's %	Preferred %	Target %	Due Date	Target
Mode of Travel	Scooting	1.8	16.9	3	2017	

Mode of Travel	Park and Stride	0	1.3	1	2017
Mode of Travel	Cycle	0.6	21.8	5	2018
Mode of Travel	Walk	23.8	38.2	30	2018
Student Mode of Travel	Walk	27.22	20	35	2020 / 2021
Student Mode of Travel	Cycle	3.33	35	10	2020 / 2021

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Completed	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	C Coggins	30/09/2019	C Coggins attended the meeting ran by Emma James, and also attended by other STP coordinators.	30/09/2019
Completed	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	C. Coggins T. Creed	11/10/2019	CC provides report for T Creed (Governor) to report to governors at their meeting.	11/10/2019
Completed	Senior Management and Governors	SM2 The School Travel Plan / STARS is an item on the Governor,Âs Annual General Meeting agenda	Claire Coggins Tracey Creed	08/10/2020	Link governor and CC discuss updates. CC produced update report. Link governor shares with governors.	08/10/2020
Expired	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Claire Coggins (teacher) JRSOs Local Residents of Church Street Kirsty Eales (Headteacher)	01/06/2018	The school to engage with the local authority over the potholes in Church Street order to get them fixed and to make the access to schol safer for walkers, cyclists, scooters and car drivers.	31/07/2018
Expired	Pupils	P2 Pupils conduct bike counts	JRSOs	01/06/2018	During bike week children to issue raffle tickets to children who ride their bikes to school. At the end of the week, they will be able to count how many raffle tickets have been issues.	31/07/2018
Expired	Pupils	P4 The School Travel Plan / STARS is discussed at School Council / pupil meetings	Claire Coggins (teacher) JRSOs School Council	01/09/2017	The JRSOs join with the School Council to promote the school travel plan. They work together to create activities to promote sustainable and better ways to school.	31/07/2018
Expired	Parents	PA2 The School Travel Plan / STARS is discussed at PTA (or similar) meetings	Claire Coggins (teacher) Lucy McFarlane (Deputy Head)	01/03/2018	The School Travel Plan to be shared with parents.	31/12/2017
Expired	Residents, Businesses And Local Community	RBLC3 School engages with the local community to promote safe and active travel across the area	Claire Coggins (teacher) JRSOs Local Residents	01/06/2018	The school to engage with the local comunity over the potholes in Church Street order to get them fixed and to make the access to schol safer for walkers, cyclists, scooters and car drivers.	31/07/2018
Expired	Residents, Businesses And Local Community	RBLC3 School engages with the local community to promote safe and active travel across the area	Kirsty Eales (headteacher)	01/11/2016	Yellow Zig-Zag lines/Signs We regularly have parents turning and parking outside the school and therefore we aim to lobby the Parish Council and County Council to have a Yellow Zig-Zag painted on the junction outside the school to prevent this. This will also support our relationship with local residents who also get frustrated with parents parking.	31/03/2017
Expired	Residents, Businesses And Local Community	RBLC4 Schools seeks the support of the business community to promote safe and active travel	Claire Coggins (Teacher) JRSOs	01/01/2018	The school received the following request: would the school like to receive a safety talk from Network Rail? the reason for this talk would be to keep children safe when traveling to and from school due to rail line nearby and the planned HS2.	31/07/2018
Expired	Staff	S1 In-depth staff surveys take place	Claire Coggins (teacher)	01/06/2018	CC to speak to staff during staff meeting re Bike Week.	31/07/2018
Expired	Staff	S2 The School Travel Plan / STARS is discussed at staff meetings	Claire Coggins (teacher) Kirsty Eales (Headteacher)	01/09/2017	Staff are consulted through email and via staff meetings of events and activities.	31/07/2018
Expired	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Claire Coggins (teacher) Tracey Creed (Governor)	01/09/2017	The governors have created a link governor for the school travel plan who attends JRSO meetings, mets with CC and feed information back to the Governors.	31/07/2018
Expired	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Tracey Creed (Governor)	01/06/2018	The link governor to attend JRSO meetings and feedback to governors.	31/07/2018
Expired	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	C Coggins T Creed	20/07/2018	Tracey Creed (Link Governor STP) to present update of STP to Governors.	22/07/2018
Expired	Senior Management and Governors	SM3 The School Travel Plan / STARS is part of the School Improvement / Development Plan	Claire Coggins (teacher) Dylan Edwards (Chair of Govenors)	01/06/2018	CC to meet with Chair of Governors to discuss progress with travel plan and school development plan and support that can be given by governors.	31/07/2018

Travel & Transport Issues

Current Travel & Transport Issues					
Category	Date Issue Identified	Details of Issue / concern	How the issue / problem was identified		Possible Solutions
Public Transport	Ongoing	County contracted bus company at times turns up with adult seatbelts to pick up children 5-7 years old.	Staff putting the children on the bus found the seatbelts did not fit and were for adults. They have no clips so they cannot be asadjusted.		Work with Transport company and County to ensure only buses/coaches with child seat belts or adult ones with adjustable clips are fitted.

Public Transport	September 2014-January 2015	Children as young as 5 were not able to put their seatbelts on and bus driver refused to help them.	Staff putting children on the bus realised this.	Working group and headteacher decided to inform parents they must check their child's seatbelt when they put them on the bus at the start of the day and school staff would do the same when they put the children on the bus at the end of the day.
Parking	Sept 2015-July 2016	Parents were parking in the school car parks. This resulted in staff not being able to enter/exit car park and also one member of staff's car getting damaged by a parent's car.	Staff leaving/returning school for/from meetings unable to park. Staff member's car was damaged.	Car park gates are now shut and locked with only staff having access to lock code. Parents notified of changes.
Parents	Ongoing	Parents are parking in the narrow, residential lane that leads to Gawcott site. There is no path along Church Lane and pedestrians are having to avoid cars driving and turning in the lane.	Staff coming from the Tingewick site up to the Gawcott site cannot access the school due to parents parking in the lane. Comments from parents who are pedestrians in Church Lane	Reminders in newsletters. Signage. PCSOs monitoring lane.

Travel Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Planned	C16 Other cycling initiative 1	Lewis Webb	16/11/2020	Funding has been received from Bucks C. C. Cycle4life has been booked to deliver the training. Letters and permission forms have been sent to parents.	
Planned	R1 Cycle training for pupils (e.g. Bikeability)	Lewis Webb	16/11/2020	Funding received from Bucks CC. Cycle4life booked Letters to parents sent along with permission/consent forms	
Completed - No Evidence	W13 Scooter club	Claire Coggins	30/06/2021	Up to 15 children across KS2 have been regularly riding their scooter to school	06/07/2021
Completed	C1 Dr Bike/cycle maintenance sessions	Claire Coggins (teacher) JRSOs	01/06/2018	We requested in the school newsletter for any parents who would be willing to come into school and do Dr Bike checks on the children's bike. We parents volunteer to come into school to do the Dr Bike checks. Two of them had previously worked in cycle shops and one of them was a very keen cyclists and does his own bike maintenance. Over their three session, they checked 21 bikes and gave feedback to the children.	31/07/2018
Completed	C15 Bling Your Bike Day	JRSOs Claire Coggins (Teacher)	01/06/2018	Bling Your Bike was advertised as part of Bike Week. Children used all sorts of things to decorate their bikes. The JRSOs judged the best decorated bike and awarded prizes. The children commented that they enjoyed doing it.	31/07/2018
Completed	C16 Other cycling initiative 1	Claire Coggins (teacher) Cycle4life coaches	01/05/2018	Funding received. 23 Year 5 children received a week's level 2 training on the playground and on the roads.	31/07/2018
Completed	C3 Bikers breakfast	Claire Coggins (teacher) JRSOs	01/06/2018	We promoted Bikers Breakfast for Bike Week to encourage more children to cycle, and get nutrition before the start of the school day. Each day about 8-10 children came to enjoy a drink and something to eat. They were able to talk about their experiences of cycling to school.	31/07/2018
Completed	C3 Bikers breakfast	C Coggins	10/06/2019	Over the course of Bike Week, approx. 20 children came to the Bikers' Breakfast.	14/06/2019
Completed	C4 Opportunity to practice cycling skills at break time	Claire Coggins (teacher) JRSOs	01/06/2018	The children enjoyed riding their bikes at breaktime and lunchtime on the playground and the field. They commented that they enjoyed the variety of being ble to ride their bike and also taking part in a different form of exercise.	31/07/2018
Completed	C6 Cycle competitions/ schools cycle challenge	C Coggins	01/03/2019	40 children entered their cycle helmet designs. JRSO chose winner from each KS2 class. Prizes distributed.	05/04/2019
Completed	C8 Bike Week	Claire Coggins (teacher) JRSOs	01/06/2018	JRSOS promoted Bike Week through assenblies, posters and newsletter. They organised a daily raffle competition for thos who cycled. Also held a 'golden lock' competition each day with prizes. They promoted 'buddy riding' for children coming from Tingwick to Gawcott. They held cycle races on the field at lunchtime. We had 'bike breakfast' for those who cycled in the morning. We held a design a cycle jersey competition. Over the course of the week, 95 children rode their bikes to school. They commented that they enjoyed the variety of things to do, and would like to do it again next year.	31/07/2018
Completed	C8 Bike Week	C Coggins	10/06/2019	Bike Week promoted in assembly and newsletter. JRSOs organized to check and give prizes. 70 cycling trips were made over the week.	14/06/2019
Completed	R1 Cycle training for pupils (e.g. Bikeability)	C Coggins	08/10/2018	30 children successfully completed their level 1 and level 2 bikeability training.	11/10/2018
Completed	R1 Cycle training for pupils (e.g. Bikeability)	C Coggins	07/10/2019	21 children took part in Level 2 Bikeability.	10/10/2019
Completed	R1 Cycle training for pupils (e.g. Bikeability)	Lewis Webb	20/11/2020	26 Year 5 children completed their Level 2 bikeability training run by Cyle4life.	20/11/2020
Completed	R10 Be Bright Be Seen Activities	C Coggins	01/02/2019	Be Bright Be Seen day promoted in newsletter. Promoted in assembly. Children dressed in reflective and fluorescent clothing.	01/02/2019
Completed	R18 Road Safety Day/Week	Claire Coggins (teacher) Teachers	01/03/2018	Children across the school carried out various activities during their PSHCE lesson to promote road safety. Younger children watched videos about safety crossing the road. Older children created posters to promote safe places to cross and being visible to other road users.	31/07/2018
Completed	R18 Road Safety Day/Week	C Coggins	18/11/2019	Posters were created and displayed. Assemblies were held. Discussions taken place in classrooms. Worksheet activities taken place.	22/11/2019
Completed	R5 Pedestrian skills training	Claire Coggins (teacher) Laura Field (Yr 2 teacher) Maria Malik (Footsteps volunteer trainer)	01/06/2018	Letter and consent forms have been to sent to parents. Footsteps trainers have arranged dates.	31/07/2018
Completed	R9 Road Safety assembly/ presentation	C Coggins	17/10/2019	C Coggins presented an assembly linking WOW badge inventions and the story of Garrett Morgan.	17/10/2019
Completed	W1 Living Streets WOW Campaign	C Coggins	01/11/2018	CCoggins met with Paul Durr. Paul Durr launched WOW by holding an assembly. CCoggins set up the WOW website with names. WOW was launch at the beginning of November 2018.	23/07/2019
Completed	W1 Living Streets WOW Campaign	JRSOs	24/10/2019	JRSOs put together how they were going to present assembly. They delivered the assembly. FS/KS1 to begin WOW from 4th November.	24/10/2019
Completed	W10 Walking bus in place	Teachers TAs	01/07/2018	At 8.30am every morning, two TAs escort any children dropped off by parents or the school bus at the bottom of the hill up to school. at 3.15pm, teachers escort the school bus children and any children being collected by parents down the hill.	31/07/2018
Completed	W11 Walking trips	C Coggins	15/11/2019	All of KS2 dressed as Superheroes for Children In Need. They all put on their wellies and coats and went on a two mile Ramble across the fields of Gawcott.	15/11/2019
Completed	W12 Scooter storage installed	K Coggins	02/09/2019	Two Scooter pods installed next to bike storage and entrance to playground. They were	02/09/2019

Completed	W12 Scooter storage initiated	Claire Coggins	02/09/2019	used by children straight away.	02/09/2019
Completed	W16 Other walking/scooting initiative 1	Jenny Webb	13/11/2020	Year 4 trailed being allowed to ride their scooters on the playground at playtime and lunchtime.	13/11/2020
Completed	W6 Walk to school week	JRSOs Claire Coggins (teacher)	01/05/2018	JRSOs prompted walk to school week through creating posters to go up around the school, in assembly and through the newsletter. They held the storyboard competition bring run by BCC. They prompted the Map my School leaflets too.	31/07/2018
Completed	W6 Walk to school week	C Coggins	14/01/2019	Competition entry forms distributed and promoted in assembly. Children took part in competition. Winners chosen.	25/01/2019
Completed	W7 Walk to school month	C Coggins	01/10/2018	Assembly held. Newsletter distributed. Competition held. Children entered competition and winners selected.	12/10/2018
Completed	W7 Walk to school month	JRSOs	01/10/2019	JRSOs created posters to put up around the school to promote Walk to School Month	01/10/2019
Completed	W7 Walk to school month	Claire Coggins	12/10/2020	Entry form given to KS2. Autumn images chosen and distributed. Email to parents.	12/10/2020
Expired	AQ1 School promotes car sharing	Belinda Sharples (TA)	01/01/2017	Several members of staff went in the school's minibus to High Ash School from Roundwood Primary School for the Inset Day. This meant that at least 6/7 fewer cars were parked around the streets of Great Brickhill in Milton Keynes.	04/01/2017
Expired	AQ4 Park and walk/stride scheme	Kirsty Eales (Headteacher) Claire Coggins (Teacher) JRSOs	01/09/2016	Through initiatives such as Walk to School Week we suggest to parents and children to take the opportunity to park further away from the school and then walk. We publicise in the school newsletter and the JRSOs talk about it in the assemblies.	19/05/2017
Expired	AQ8 Parking Pledge Scheme	JRSOs	01/05/2017	JRSOs attended the JRSOs Funday and got the idea/understanding about parking pledge. The JRSOs have ordered the stickers, sent the letters out to the parents and presented an assembly to the children to encourage their parents to sign. We have emailed our PSCO to get involved with us. We held a stall at the School Fete to get more parents to sign up.	20/05/2017
Expired	C1 Dr Bike/cycle maintenance sessions	Claire Coggins (Teacher) Tutors (Outspoken)	01/05/2017	As part o the children's Bikeability training. They are taught about basic cycle maintenance. A copy of the check needed are also sent home.	03/05/2017
Expired	C11 Cycle purchase scheme for staff	Headteacher	01/06/2015	As part of bikeability week, sessions held to check all bikes on site	09/12/2015
Expired	C13 Cycle rides/excursions	Sarah Hall (Teacher) Julie Faragher (TA)	01/10/2016	All the children in Year 6 attended the educational visit and took part in the mountain biking activity. All the children commented on the experience in the assembly they presented to parents and the thank you letters/recounts they wrote.	04/11/2016
Expired	C14 Cycle Train / Bike Bus in place	Parent-Mrs Walton	01/04/2017	Every Friday when the weather is good. A parent (Mrs Walton) has offered to accompany a group of children who live in Westbury to cycle to school. It takes the children just under an hour to cycle. They cycle via the village of Tingewick and collect any other children.	21/04/2017
Expired	C3 Bikers breakfast	Teacher-Kitty Kitts	01/10/2015	The children really enjoyed their residential visit and mentioned in their assembly presentation to school and parents about what they had learnt and enjoyed. The cycling was mentioned often.	09/12/2015
Expired	C4 Opportunity to practice cycling skills at break time	Year 5 teacher-Max Piggott Chris Stevenson-Bikeability	01/06/2015	The take up for the bikeability training was good. All the Year 5 children took part. The children enjoyed the sessions and most were able to report that they now felt more confident to ride their bike on the road. They also now how to check their bike for safety and the important of wearing a helmet. Funding is provided through school budget and parents are not charged for this. this has meant that it is part of the curriculum for all Year 5 children.	09/12/2015
Expired	C8 Bike Week	Claire Coggins (Teacher) Tutors (Outspoken)	01/05/2017	Funding has been applied for. through BCC. Outspoken have been booked to carry out the training. Letters and permission slips to follow. The children completed their Bikeability training 2nd-5th May.	03/05/2017
Expired	C8 Bike Week	JRSOs	01/06/2017	JRSOs were notified of Bike Weeks 2017. They then discussed the activities which they would like to do to promote this. They then share this with the school in assembly and via the school newsletter. Bike Week events were held. The children were allowed to ride their bikes on the playground at lunchtime. We even played bike polo.Over the week 83 children rode their bikes to school.	22/06/2017
Expired	PT3 School promotes responsible behaviour on public transport / has bus behaviour policy	Claire Coggins (Teacher) JRSOs Alison Still (Community Safety Coordinator)	01/02/2017	CC to email Alison Still to come and present their assembly to KS2 children. Alison Still is booked to take the assembly with Blue Watch from Buckingham Fire Brigade on Friday 24th February.	24/02/2017
Expired	PT4 Private coaches for school trips pick up and set down in safe / accessible places	Eileen Irvine (Finance Officer)	01/06/2017	Coaches park on Main Street and children access the coaches here.	11/05/2017
Expired	PT6 Other public transportation initiative 1	School Office Staff All teachers	01/12/2015	School trips have been organised throughout the year using private transport. The Year 4 and 5 classes joined up to visit London and this meant that it was more cost effective. When the Year 6 went on their residential to Shropshire, they shared the coach journey with children from another school. again this made it cost effective but also explained to the children that it support the environment as they were both going to the same venue.	09/12/2015
Expired	R1 Cycle training for pupils (e.g. Bikeability)	Claire Coggins (Teacher) Tutors (Outspoken)	01/05/2017	Funding has been applied for. Outspoken have been booked to carry out the training. Letters and permission slips to follow. Bikeability training was completed 2nd-5th May.	03/05/2017
Expired	R10 Be Bright Be Seen Activities	JRSOs Claire Coggins (Teacher)	01/02/2017	JRSOs have discussed the time of year that this will be ideal for doing in. also how they can promote it and what the money raised can be used for. JRSOs presented an assembly on why we were holding a Be Bright Be Seen multi-day and the link with personal safety. They deomstrated examples of clothing the children could wear. The also showed the Think! road safety video. Each child received a Be Bright Be Seen badge given by the Coop.	03/02/2017
Expired	R10 Be Bright Be Seen Activities	JRSOs/School Council Claire Coggins (teacher)	01/11/2017	To support the promotion of Be Bright Be Seen and Children in Need day, the school council and JRSOs sold Pudsey glow in the dark keyrings. All were sold! It was prompted in assemblies and in the weekly newsletter.	16/11/2017
Expired	R10 Be Bright Be Seen Activities	JRSOs Claire Coggins (Teacher)	01/02/2018	JRSOs promoted the Be Bright Be Seen day in assembly and the school's newsletter. The event was help and 100% of the children and staff wore reflective or fluorescent clothing.	31/03/2018
Expired	R11 School invites experts/organisations to talk about personal safety	YR 4 teacher-Lewis Webb	01/03/2016	The Year 4's visited Hazard Alley in Milton Keynes. the children enjoyed the visit and learnt a lot from it.	04/04/2016
Expired	R11 School invites experts/organisations to talk about personal safety	Teacher-Claire Coggins	01/07/2016	Although I emailed the GIST company twice, I didn't get any response from them. We will continue to pursue this.	23/05/2016
Expired	R12 Safety around large vehicles training	Claire Coggins (Teacher)	01/11/2017	Gist lorry and co-ordinators came to school on 15th November. They gave an assembly to the children. Children then able to explore lorry and sit on it. Children reported that they learnt alot about blind-spots and stopping distances.	15/11/2017
Expired	R15 School has lobbied for installation of traffic calming outside of school	Kirsty Eales-Headteacher Claire Coggins-Teacher JRSOs	01/03/2017	Kirsty Eales has emailed the Parish Council and County council who have accepted the proposal. The Yellow Zig-Zag lines were marked out at the end of November. Parents have been informed in the newsletter.	25/11/2016
Expired	R16 School has lobbied for installation of safer crossings on the route to school	Kirsty Eales (Headteacher) Claire Coggins (Teacher) JRSOs	01/03/2017	We have shared the information with the parents and the JRSOs have done an assembly to KS2. The JRSOs have run a poster competition to create ideas for road signs which the County Council have agreed can be put up along the road. The signs have been made.	13/01/2017
Expired	R19 Other road safety & training initiative 1	Kirsty Eales (headteacher)	01/12/2017	Details were issued in a newsletter that goes to all parents, governors and neighbours of the school.	07/12/2017
				Four JRSOs have been nominated and carried out supveys across the school on road	

Expired	R2 Learn to Ride	Claire Coggins	01/09/2015	Four JRSOs have been nominated and carried out surveys across the school on road safety. they are currently planning a road safety assembly to share with the children across the school.	23/05/2016
Expired	R4 Scooter training	Claire Coggins	01/03/2016	Year 3 and 4 spent the morning having scooter training from Haddenham cycles. They learnt what was required to ride safely and also discovered some news skills, This has now increased the number of children scootering to school.	14/06/2016
Expired	R5 Pedestrian skills training	Head-Kirsty Eales Teacher-Claire Coggins Teacher-Miranda Hamish-Wilson	01/02/2016	2 parents completed the footsteps training and successfully organised and ran the training for Year 2 children. 25 Year 2 children successfully completed the Footsteps Road Safety training and received certificates and badges.	23/05/2016
Expired	R6 Independent travel training	Year 5 Teacher-Claire Coggins Bikeability trainer-Chris Stevenson	01/05/2016	29 Year 5 children all successfully completed 4 days of bikeability training. It has now resulted in more children cycling safely to school.	14/06/2016
Expired	R9 Road Safety assembly/ presentation	Oliver Grant (Year 6) Claire Coggins-Teacher	01/01/2017	Oliver has put together a powerpoint and shown it to CC. A date has been set for the assembly. Oliver delivered his assembly on Friday 13th January.	13/01/2017
Expired	W11 Walking trips	All teachers	01/12/2015	The children will often make observations about the things they see on their walk. They are always well behaved and they understand the importance of being safe when outside of the school grounds.	14/12/2015
Expired	W16 Other walking/scooting initiative 1	Claire Coggins (Teacher) Maria Malik (Parent)	01/06/2017	We were the venue for Footsteps training on Friday 24th February. Letters, guides and consent forms were sent to Year 2 children's parents. A planning meeting has been held, and dates put in the diary for the Footsteps training.Sessions have started and working through the stages. 25 children have completed the Footsteps training.	22/06/2017
Expired	W19 Parent shelter installed	Kirsty Eales (Headteacher) Eileen Irvine (Finance Officer)	01/09/2016	The shelter was installed over the summer holidays so that it was ready for the new school year. Many parents now shleter under it before and after school.	01/09/2016
Expired	W6 Walk to school week	Headteacher-Kirsty Eales	01/05/2015	We were able to offer the Walking Bus 3/5 days of Walk to School Week. There were approximately 10-12 children who were dropped off and made the walk to the Gawcott site school grounds.	09/12/2015
Expired	W7 Walk to school month	Claire Coggins-Teacher Kirsty Eales-Headteacher	01/10/2015	All of the children from Foundation Stage to Year 6 took part. Assemblies took place on both sites and displays were put up. On the FS and KS1 site, they even created daily graphs as part of their maths. We had an increase in a number of children being dropped at the edge of the villages and walking the remaining part to school. Many children also cycled and scootered to school.	09/12/2015
Expired	W7 Walk to school month	JRSOs	01/10/2016	The JRSOs discussed the planning for the compition in the weekly meetings, explained it in the assembly, judged the competition and put up the posters.	05/10/2016
Expired	W7 Walk to school month	JRSOs Claire Coggins (Teacher)	01/10/2017	JRSOs prompted International Walk to School Day in assembly, on posters and through the newsletter. The day was held on the 5th October.	16/11/2017

Supporting Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Expired	CU2 School teaches the health benefits of safe / active travel	Headteacher-Kirsty Eales All teachers	01/07/2015	Teachers are informed of useful website and teaching materials, as well as using follow-up resources from visits e.g. hazard alley.	14/12/2015
Expired	CU2 School teaches the health benefits of safe / active travel	Sarah Hall (Teacher) Tracy Creed (TA)	01/10/2016	The Year 6 went on an extensive hike as part of their activity and learnt about the health benefits through discussing how their body felt after the lengthy walk. They also discussed the environmental links to why walking was better than using vehicles in this part of the country.	04/11/2016
Expired	CU3 School teaches environmental benefits of active travel	Headteacher-Kirsty Eales All Teachers	01/07/2015	Environmental issues are taught in a cross-curricular way as can be seen on our planning. Children also receive safety lessons through PSHCE, assemblies and educational visits.	14/12/2015
Expired	CU3 School teaches environmental benefits of active travel	Sarah Hall (Teacher) Tracy Creed (TA)	01/11/2016	The Year 6 went on an extensive hike as part of their activity and learnt about the health benefits through discussing how their body felt after the lengthy walk. They also discussed the environmental links to why walking was better than using vehicles in this part of the country.	12/01/2017
Expired	CU6 Cycling lessons (PE)	Charlotte Fox (PE coordinator) Claire Coggins (Teacher)	01/04/2017	40 children from across years 5 and 6 took part in British Cycling session. They developed their bike skills and agility. The children reported that they enjoyed the session.	31/03/2018
Expired	CU7 Road safety lessons	Lewis Webb (Class Teacher)	01/04/2017	Year 4 have been booked to visit Hazard Alley on Monday 20th March. the class attended and all the children were able to share what they had learnt from their experience.	20/03/2017
Expired	CU7 Road safety lessons	Claire Coggins (Teacher) Maria Malik (Parent)	01/06/2017	Training was held for new parents to get involved with the programme. Letters, information guides and consent forms were sent to Year 2 children's parents. A planning meeting was held and dates have been put in the diary for the training to take place.	03/05/2017
Expired	CU7 Road safety lessons	Class Teachers	01/03/2017	Children discussed this in PSHCE lessons and then created posters. Most admitted that they would challenge adults to tell them they must not use their mobile phones.	09/03/2017
Expired	P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel	Claire Coggins (Teacher) JRSOs Alison Still (Community Safety Coordinator)	01/02/2017	CC to email Alison Still to come and present their assembly to KS2 children. Alison Still and Blue Watch from Buckingham Fire Station are booked to come on Friday 24th February.	09/03/2017
Expired	P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel	Foundation Stage and Key Stage 1 staff.	01/05/2017	The police came to school and an email was sent to all parents to inform them of the assembly. The police will then return to do 'spot checks' on parents to ensure that the children are being transported in a safe way to school.	17/05/2017
Expired	P12 Other Partnerships 3	Rob Taylor	01/12/2014	Rob Taylor gained a greater understanding of how the travel plan can impact across the whole school curriculum. It broadened his understanding of what was involved for accreditation. He also gained some ideas that other schools had been involved in. Rob was able to share his knowledge with the rest of the governing body. Rob has also been able to support Claire Coggins with completing the accreditation.	14/06/2016
Expired	P2 School works with other schools to promote safe and sustainable travel	Claire Coggins (Teacher) JRSOs	01/10/2016	3 JRSOs attended the Funday where they learnt about road safety from the police, large vehicle dangers from Gist and the campaign for perfect parking. The JRSOs were inspired to promote some of these ideas in our school. They fed back to the school in an assembly.	14/10/2016
Expired	P2 School works with other schools to promote safe and sustainable travel	Claire Coggins (Teacher)	01/11/2016	Claire Coggins attended the Travel Plan Conference. She enjoyed listening t the presentations from the other schools and got several ideas to take back to her own school. She is aiming to promote the In-Car booster seat training and the reasonable behaviour assembly. She also liked the idea of a Be Bright, Be Seen muftiday. she also enjoyed be awarded with the Bronze Award.	18/11/2016
Expired	P5 School works with Local councillors/ Mayor/ MPs	Kirsty Eales-Headteacher	01/03/2017	Kirsty Eales has emailed and spoken to the Parish Council and County council who have accepted the proposal. Zig-Zag lines and sign have now been completed.It has also been publicised in the school newsletter.	25/11/2016
	P8 School works with local			Roundwood Primary School uses sports' coaches to teach the children curriculum sport	

Expired	P9 School works with local sport/ health partnerships to promote safe and sustainable travel	Teacher-Charlotte Fox	01/12/2015	Roadwood Primary School uses sports coaching to teach the children can learn sport. The school offers tennis, gymnastics, basketball, cross-country running, athletics and dance as extra curricular clubs. The school is part of Buckingham partnership pf schools sports (SSCO). The school has Sainsburys Sports' Mark (Bronze).	09/12/2015
Expired	P9 School works with local sport/ health partnerships to promote safe and sustainable travel	Kirsty Eales (Headteacher) All class teachers.	01/07/2017	There is a programme in place to provide regular sporting events and tournaments which the children can attend. The are often held in Buckingham which is central to all the schools. As a school, we encourage the children to understand the importance of sport but also get the children to be transported to events through the use of the school mini bus or car sharing.	26/01/2017
Expired	P9 School works with local sport/ health partnerships to promote safe and sustainable travel	Claire Coggins (teacher) Charlotte Fox (PE co-ordinator)	01/04/2018	Six Year 5 children joined six five other schools to take part in a British cycling competition. The children grew in confidence with their racing and bike handling.	31/03/2018
Expired	PR1 Newsletter	Headteacher	01/12/2016	Update of law change was placed in the newsletter with a link to the Government website for further reference.	02/12/2016
Expired	PR1 Newsletter	Claire Coggins (teacher) Caroline Tattersfield (Office administrator)	01/11/2017	Claire Coggins actively passes information and reports to Caroline Tattersfield to include in the weekly newsletter. The newsletter is distributed to all parents, neighbours and on the school website.	16/11/2017
Expired	PR11 Sponsored events	Year 4 child and parent	01/11/2016	The Year 4 child completed her sponsored bike ride in aid of Children In Need. She shared her experience in a school assembly and it was put in the school newsletter.	19/11/2016
Expired	PR12 Parents' evenings/ Induction evenings	JRSOs	01/10/2017	JRSOs attended the two evenings of parents' evenings and had a stall where they encouraged parents to sign up to the parking permits. They managed to get another 20 to sign up.	19/10/2017
Expired	PR14 Councillor/ MP/ Mayor invited to an event	Claire Coggins (teacher)	01/09/2017	Katie Telkman presented a rpize in a KS" assembly. she spoke to the children about road safety and was impressed with the children's knowledge. The local newsletter was invited and it was reported in the press. The event was also in the school newsletter	29/09/2017
Expired	PR2 Info sent to residents / school communicates with residents	School Office-Eileen Irvine Headteacher- Kirsty Eales	01/07/2015	Noticeboard, Newsletters, letters and website are an integral way of communicating to all stakeholders. As a school, we rarely get parents contacting the school unaware of what is happening.	14/12/2015
Expired	PR20 JTA/YTA/JRSO's in place	Claire Coggins (Teacher)	01/09/2016	Three Year 6 JRSOs in place. Weekly meeting held. Assemblies planned and delivered. Activities planned and delivered.	30/09/2016
Expired	PR20 JTA/YTA/JRSO's in place	Claire Coggins (Teacher)	01/09/2017	4 Year 6 children (2 boys and 2 girls) were nominated and voted into place to become the JRSOs for the year. They meet alongside the school council weekly to discuss school matters relating to fundraising and the promotion of road safety and better ways to school. The registration form was completed and badges requested and received.	08/09/2017
Expired	PR3 Local media / School gets local media attention	JRSOs Teacher-Claire Coggins	01/11/2015	The children love to receive the daily stickers if they have been able to use a sustainable method to get to school. The children are used to inter-house/class competitions and enjoy trying to beat the other classes. The results are always announced in our Reward Assembly which is held every Monday.	14/12/2015
Expired	PR4 Presents to / shares ideas with other schools	JRSOs Teachers	01/06/2015	Staff used the Living Streets materials for the whole school and then used teaching resources in their classes. At the end of Walk to School week, children shared what they had learnt through reading out work or showing posters/pictures that they had made.	14/12/2015
Expired	PR4 Presents to / shares ideas with other schools	Claire Coggins (Teacher) Kirsty Eales (Headteacher)	01/01/2017	Claire Coggins gave permisson for Nicky Batkin to share our travel plan as an example of how rural schools are dealing with travel plans and the actions they are taking. This was also put in a newsletter and shared with parents.	26/01/2017
Expired	PR6 School has an active travel policy	Headteacher-Kirsty Eales All Teachers School Office-Eileen Irvine	01/07/2015	Website updated on a weekly basis with the school newsletter. Teachers update Class Pages as and when it is appropriate.	14/12/2015
Expired	PR6 School has an active travel policy	Claire Coggins (Teacher) Tracey Creed (Governor)	01/10/2017	Travel policy is drafted and then completed. It is shared with staff and governors. Policy is uploaded to school website.	01/11/2017
Expired	PR8 Competitions run & promoted within school	Kirsty Eales (Headteacher) Claire Coggins (Teacher) JRSOs	01/03/2017	We have shared the information with the parents and the JRSOs have done an assembly to KS2. The JRSOs have run a poster competition to create ideas for road signs which the County Council have agreed can be put up along the road.	25/11/2016
Expired	PR8 Competitions run & promoted within school	JRSOs	01/12/2017	Lots of children across KS1 and 2 entered. The JRSOs judges the competition and presented prizes in assembly. The winning designs were sent to GIST World and in the school's newsletter.	06/12/2017
Completed	CU1 School takes part in competitions promoted by others	C Coggins	01/03/2019	We had 30 entries. 2 entries were chosen by JRSOs. Entries were sent to Living Streets.	15/03/2019
Completed	P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel	K Eales	11/10/2019	2 PCSOs visited the school and presented an assembly to the children.	11/10/2019
Completed	P2 School works with other schools to promote safe and sustainable travel	C Coggins	18/10/2019	4 JRSOs attended JRSO Fun Day. They attended 6 workshops and worked with other children.	18/10/2019
Completed	P7 School works with local residents/ resident associations to promote safe and sustainable travel	Kirsty Eales JRSOs Claire Coggins (teacher)	01/06/2018	The JRSOs measured, photographed and recorded all the potholes in Church Street. These were then sent to the local council in order to ask that the potholes get fixed.	31/07/2018
Completed	PR16 Letter from Head Teacher to Parents	K Eales	10/10/2019	All the children who use the school transport were spoken to. Email sent to parents. Situation monitored.	10/10/2019
Completed	PR16 Letter from Head Teacher to Parents	Leigh Handley	02/10/2020	Reports had coming into school regarding some parents speed when driving along Church Street. Headteacher wrote to parents to ask them to lower their speed.	02/10/2020
Completed	PR20 JTA/YTA/JRSO's in place	C Coggins	03/09/2018	4 Year 6 children chosen as JRSOs. JRSOs attended Fun Day. JRSOs attended weekly meetings with CCoggins, School Council and Sports' Council. JRSOs lead and rune initiatives.	23/07/2019
Completed	PR21 Travel to school information maps created	Claire Coggins (teacher) JRSOs	01/05/2018	Maps have been created using the online programme. They have been shown to the children in the school and will be distributed to parents as part of the promotion of Walk to School Week in May.	31/07/2018
Completed	PR3 Local media / School gets local media attention	C Coggins	06/01/2019	Article written and sent to Bucks Herald Newspaper.	06/01/2019
Completed	PR8 Competitions run & promoted within school	C Coggins	22/03/2019	Assembly was held using video about importance of cycling helmets. Details were given out regarding competition. Entries were tested by JRSOs. Winners received prizes.	05/04/2019
Completed	PR8 Competitions run & promoted within school	JRSOs	21/10/2019	Strider was placed in different positions each day. Children had to look out for Strider on their walk to school and record where they saw him. 50 children took part. A prize draw was had and prizes presented.	25/10/2019
Completed	PR8 Competitions run & promoted within school	Leigh Handley	09/10/2020	Email sent to parents. Entry form sent to pupils. Shared with JRSOs.	09/10/2020
Completed	PR8 Competitions run & promoted within school	Claire Coggins	21/05/2021	All children across the school designed a badge. JRSOs judged winning entries. 3 were selected.	28/05/2021
Completed	PR9 Assembly	JRSOs	25/10/2019	JRSOs presented assembly to KS2.	25/10/2019

Gold Standard Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Completed	GS2 Cycling Promotion				

Sign off and Formal Approval

Title	Name (for pupils a name is not required,e.g. school council)	Sign off
STP Champion		
Head teacher	Leigh Handley	
Governor (if applicable)	Tracey Creed	
Pupils	JRSOs	
LA Officer	Buckinghamshire	